

FOR INTERNAL USE ONLY
HIOS ID#
EC

# **Commercial Group Health Insurance Application/Change Form**

CONFIDENTIAL

Please print clearly and complete all sections that apply. Signatures are required. Additional instructions included on Page 4.

Section 1: Employer Gro	up & Benefit Informat	ion To be com	pleted with your Group Ad	ministrator		
				Check Desired Action  ☐ Add ☐ Cancel ☐ Change		
Employer Name		Association/Cl	hamber Name (if applicable)			
Group Administrator's Signature (requ	ired) Date		Employee Number	Department Number		
Medical Information	If enrolling in a Medical plan, who do you need coverage for?	Subscriber Status:	Dental Information	plan, who do you need coverage for?		
Medical Group Number (8 digits)	□Self Only □Self & Child(ren) □Self & Spouse, or	Working □Retired	Dental Group Number	□Self Only □Self & Child(ren) □Self & Spouse, or		
Medical Subgroup Number (4 digits)	Self & Domestic Partner  ☐ Family	□Disabled □Canceled □COBRA	Dental Subgroup Number	Self & Domestic Partner □Family		
Medical Class Number (e.g. A001)	Medical Effective Date		Dental Class	Dental Effective Date		
Medical Plan Selection				Dental Plan Selection		
O Blue Point2 POS B / Enhance O Blue Point2 POS D / Standar O BluePPO Option A (P1) O Signature 1500 HDHP (DAG)	d (EC)		O Faculty/Admin CSEA Dental Pl			
Section 2: Subscriber's I	nformation					
		Birthdate:	///////			
Last Name First Name		Gender assign at birth: ☐Male ☐Female	□Transgender I □Transgender I	Male Non-binary		
		Social Securit	y Number**			
Middle Initial Title (e.g., Jr, S	r, III, etc.)		Rehire:/			
Street Address		_	Retirement Date:			
on out riddings		Subscribe	r's Medicare Number (if app	☐ Age 65+ ☐ Disability ☐ ☐ End Stage Renal * plicable)		
City	State	- /_	/	////		
Zip Code	Phone	Primary Cai	re Physician's Last Name Fi	rst Name Zip Code		
		Ob/Gy	n's Last Name Fi	rst Name Zip Code		

Subscriber's Last Name: \_\_\_\_\_

Section 3: Reason	for enrollment or cha	nge To be complete	ed by the Group Admi	nistrator Not required for	cancelations
<b>Enrollment Opportu</b>	nity: □New Hire □Reh	ire □Open Enro	ollment	are eligible	
Special Enrollment (		•		arriage □Other	<del>-</del>
☐ Change in employme		e in or out of the se			
☐ Involuntary loss of c	overage ⊔Formei	r dependent regain:	s eligibility <b>D</b>	ate of Event /	/
	ease indicate the reason				•
<ul><li>□ Left Employment/Re</li><li>□ Disability</li></ul>	•	•	oss of Student Sta	tus   Death of	•
•	Be: □Address □Birthdat	· ·		ent Name □Phone	
<u> </u>	Information - If cance		·		
Section 4. Caricer					
Subscriber	Cancel Code:		Cancel Date:	Dental Cancel D	ate:
Cancel Codes:		/	/	/ /	
SB02-Left Employment	SB05-Per Group Request S	B06-Subscriber Requ	est (voluntary) SB07-I	Deceased SB09-Enrolle	d in Error
Dependent(s)	Dependent Name:	Cancel Code:	Medical Cancel	Date: Dental Can	cel Date:
Dopondont(3)			/ /	/	/
			/ /	/	/
			/ /	/	/
Cancel Codes: M001-Per Group Request	M004-Enrolled in Er	ror M00	8-Moved Out of Area	•	,
M002-Deceased	M005-Divorced		0-Overage Depender		
M003-Per Subscriber Requ	uest M007-Per Member	Request (voluntary) M01	1-No Longer a Stude	ent M040-Mx San	ne Group
Section 5: Informa	ation about who you v	vould like cover	age for (depen	dent information)	
	Partner Dependent Ch	ild □Disabled De <sub>l</sub>	oendent Child (Sepa	rate application form require	ed)
□Other	<del></del>				
			<del></del>		
Last Name (if different)	Title First Name			al Security Number **	
Gender assigned at birth: Gender identity (optional):		Birthdate ender Female □Non-		 o say □Prefer to self-desc	eriba:
	3	Married? □Yes □No	,	tion Date: //_	
If yes, please provide name	dent over age 19? □Yes □No of college/university			urther education after gradua	ation? □Yes □No
Medicare Eligible □Yes	s □No If yes, in	dicate reason □A	.ge 65+ □Dis	ability □End Stage	e Renal *
-		fective Date:/	/ Part	B Effective Date:	//
Medicare Number (if applical					
Primary Care Physician's Las	t Name First Name 7ir	Code Ob/Gyn's		First Name Zip Code	
Triniary oure Triysiciams Eas		Additional Depende		inst Nume Zip Gode	
Dependent Child -					
□ Dependent Child □	Disabled Dependent Child	(Separate application to	rm requirea) $\Box O U$	ner	
(6, 1156			<del></del>		
Last Name (if different)	Title First Name	e	MI Socia	al Security Number **	
Gender assigned at birth: Gender identity (optional):		Birthdate ender Female □Non-		 o say □Prefer to self-desc	cribe:
	dent over age 19? □Yes □No of college/university	Married? □Yes □No		tion Date:// urther education after gradua	
Medicare Eligible □Yes	s □No If yes, in	dicate reason □A	.ge 65+ □Dis	ability □End Stage	e Renal *
Medicare Number (if applical		fective Date:/	/ Part	B Effective Date:	//
Primary Care Physician's Las	t Name First Name Zip	O Code Ob/Gyn's	Last Name	First Name Zip Code	

Subscriber's Last Name:	
□ Dependent Child □ Disabled Dependent Child (Separate application form required) □ Other	
Last Name (if different)  Title First Name  MI Social Security Number **	
Gender assigned at birth: □Male □Female Birthdate// Gender identity (optional): □Transgender Male □Transgender Female □Non-binary □Prefer not to say □Prefer to self-describe:	
Is dependent a full-time student over age 19? □Yes □No Married? □Yes □No Expected Graduation Date: //	
If yes, please provide name of college/university Will dependent further education after graduation? □Yes  Medicare Eligible □Yes □No If yes, indicate reason □Age 65+ □Disability □End Stage Renal	
Part A Effective Date: / Part B Effective Date: / /	
Medicare Number (if applicable)	
Primary Care Physician's Last Name First Name Zip Code Ob/Gyn's Last Name First Name Zip Code	
Note: Use an additional application [or addendum] if more than three dependents need coverage.	
Section 6: Other coverage information (Required) - You may be contacted for additional information	on
Have you or any member of your family been enrolled in other medical or dental coverage? ☐Yes ☐No	
If yes, what type of coverage?	
What is the effective date of the other coverage?    Medical: / /   Dental: / /  What is the name of the other carrier?	
Are you keeping the coverage?     Yes   Discourage   Disc	
If no, when will the coverage end?   Medical: / /   Dental: / /	
Policyholder's nameID#(s)	
Who did the insurance cover? □Self Only □Self & Spouse/Domestic Partner □Self & Child(ren) □Family	
Section 7: Release - You must sign and date this form to be eligible for health insurance	
Section 7. Release - Tou must sign and date this form to be engine for health insurance	
I acknowledge and agree that by signing this enrollment form and subsequently accepting services, I and everyone el who is covered under the contract you issue is bound by the terms and conditions of the contract applicable to my coverage. This includes, without limitation, the terms and conditions regarding the receipt and release of medical receipt and information. I make this acknowledgment and agreement on behalf of myself and each other person who accepts coverage under the terms of the contract applicable to my coverage (who may include, for example my spouse and meligible family dependents).	ords S
I acknowledge and agree that by signing this enrollment form and subsequently accepting services, I and everyone el who is covered under the contract you issue is bound by the terms and conditions of the contract applicable to my coverage. This includes, without limitation, the terms and conditions regarding the receipt and release of medical receipt and information. I make this acknowledgment and agreement on behalf of myself and each other person who accepts coverage under the terms of the contract applicable to my coverage (who may include, for example my spouse and meaning the contract applicable to my coverage (who may include, for example my spouse and meaning the contract applicable to my coverage (who may include, for example my spouse and meaning the contract applicable to my coverage (who may include, for example my spouse and meaning the contract applicable to my coverage (who may include, for example my spouse and meaning the contract applicable to my coverage (who may include, for example my spouse and meaning the contract applicable to my coverage (who may include, for example my spouse and meaning the contract applicable to my coverage (who may include, for example my spouse and meaning the contract applicable to my coverage (who may include, for example my spouse and meaning the contract applicable to my coverage (who may include, for example my spouse and meaning the contract applicable to my coverage (who may include, for example my spouse applicable to my coverage).	ords s ny
I acknowledge and agree that by signing this enrollment form and subsequently accepting services, I and everyone el who is covered under the contract you issue is bound by the terms and conditions of the contract applicable to my coverage. This includes, without limitation, the terms and conditions regarding the receipt and release of medical receipt and information. I make this acknowledgment and agreement on behalf of myself and each other person who accepts coverage under the terms of the contract applicable to my coverage (who may include, for example my spouse and meligible family dependents).  I hereby accept responsibility for payment of any portion of the premium.  I hereby represent that all information furnished by me hereon is true and complete to the best of my knowledge. Pediatric dental is an essential health benefit mandated by the ACA. If your employer group does not provide pediatric	ords S ny c c ver.
I acknowledge and agree that by signing this enrollment form and subsequently accepting services, I and everyone el who is covered under the contract you issue is bound by the terms and conditions of the contract applicable to my coverage. This includes, without limitation, the terms and conditions regarding the receipt and release of medical receand information. I make this acknowledgment and agreement on behalf of myself and each other person who accepts coverage under the terms of the contract applicable to my coverage (who may include, for example my spouse and meligible family dependents).  I hereby accept responsibility for payment of any portion of the premium.  I hereby represent that all information furnished by me hereon is true and complete to the best of my knowledge. Pediatric dental is an essential health benefit mandated by the ACA. If your employer group does not provide pediatric dental coverage through this Excellus BCBS plan, you agree to enroll in the dental plan offered to you by your employ PREFERRED PROVIDER ORGANIZATION (PPO) I understand that the Preferred Provider Organization (PPO) coverage is comprised of an in-network benefit that is dependent on the utilization of medical providers who participa with the PPO and out-of-network benefit that provides coverage for services of medical providers who do not participa	ords s ny c ver. te ate
I acknowledge and agree that by signing this enrollment form and subsequently accepting services, I and everyone el who is covered under the contract you issue is bound by the terms and conditions of the contract applicable to my coverage. This includes, without limitation, the terms and conditions regarding the receipt and release of medical receand information. I make this acknowledgment and agreement on behalf of myself and each other person who accepts coverage under the terms of the contract applicable to my coverage (who may include, for example my spouse and meligible family dependents).  I hereby accept responsibility for payment of any portion of the premium. I hereby represent that all information furnished by me hereon is true and complete to the best of my knowledge. Pediatric dental is an essential health benefit mandated by the ACA. If your employer group does not provide pediatric dental coverage through this Excellus BCBS plan, you agree to enroll in the dental plan offered to you by your employ PREFERRED PROVIDER ORGANIZATION (PPO) I understand that the Preferred Provider Organization (PPO) coverage is comprised of an in-network benefit that is dependent on the utilization of medical providers who participa with the PPO and out-of-network benefit that provides coverage for services of medical providers who do not participa with the PPO. I understand that the in-network benefit provides the highest level of coverage under the plan.  POINT OF SERVICE (POS) I understand that the Point of Service (POS) plan provides services on two benefit levels in-network or out-of-network benefits. I understand that the in-network benefit provides the highest level of coverage under the plan and that I must choose a Primary Care Provider (PCP) to provide my primary care, oversee my other	ords s ny c ver. te ate
I acknowledge and agree that by signing this enrollment form and subsequently accepting services, I and everyone el who is covered under the contract you issue is bound by the terms and conditions of the contract applicable to my coverage. This includes, without limitation, the terms and conditions regarding the receipt and release of medical receand information. I make this acknowledgment and agreement on behalf of myself and each other person who accepts coverage under the terms of the contract applicable to my coverage (who may include, for example my spouse and meligible family dependents).  I hereby accept responsibility for payment of any portion of the premium. I hereby represent that all information furnished by me hereon is true and complete to the best of my knowledge. Pediatric dental is an essential health benefit mandated by the ACA. If your employer group does not provide pediatric dental coverage through this Excellus BCBS plan, you agree to enroll in the dental plan offered to you by your employ PREFERRED PROVIDER ORGANIZATION (PPO) I understand that the Preferred Provider Organization (PPO) coverage is comprised of an in-network benefit that is dependent on the utilization of medical providers who participal with the PPO and out-of-network benefit that provides coverage for services of medical providers who do not participal with the PPO. I understand that the in-network benefit provides the highest level of coverage under the plan.  POINT OF SERVICE (POS) I understand that the Point of Service (POS) plan provides services on two benefit levels in-network or out-of-network benefits. I understand that the in-network benefit provides the highest level of coverage under the plan and that I must choose a Primary Care Provider (PCP) to provide my primary care, oversee my other health care services, and, when required, obtain prior approval for certain services such as Inpatient Facility care.	ords s ny c ver. te ate s:
I acknowledge and agree that by signing this enrollment form and subsequently accepting services, I and everyone el who is covered under the contract you issue is bound by the terms and conditions of the contract applicable to my coverage. This includes, without limitation, the terms and conditions regarding the receipt and release of medical record and information. I make this acknowledgment and agreement on behalf of myself and each other person who accepts coverage under the terms of the contract applicable to my coverage (who may include, for example my spouse and meligible family dependents).  I hereby accept responsibility for payment of any portion of the premium.  I hereby accept responsibility for payment of any portion of the premium.  I hereby represent that all information furnished by me hereon is true and complete to the best of my knowledge. Pediatric dental is an essential health benefit mandated by the ACA. If your employer group does not provide pediatric dental coverage through this Excellus BCBS plan, you agree to enroll in the dental plan offered to you by your employ PREFERRED PROVIDER ORGANIZATION (PPO) I understand that the Preferred Provider Organization (PPO) coverage is comprised of an in-network benefit that is dependent on the utilization of medical providers who do not participal with the PPO and out-of-network benefit that provides coverage for services of medical providers who do not participal with the PPO. I understand that the in-network benefit provides the highest level of coverage under the plan.  POINT OF SERVICE (POS) I understand that the Point of Service (POS) plan provides services on two benefit levels in-network or out-of-network benefits. I understand that the in-network benefit provides the highest level of coverage under the plan and that I must choose a Primary Care Provider (PCP) to provide my primary care, oversee my other health care services, and, when required, obtain prior approval for certain services such as Inpatient Facility care.  I have thoroughly rea	ords s ny c ver. te ate for

Please return to P.O. Box 21146 Eagan, MN 55121-0146 If you have questions, please contact your Group Administrator. Or, visit us at: ExcellusBCBS.com



## **Additional Dependent Addendum**

This form must be attached to a completed enrollment application/change form. Please print clearly. For each additional dependent only complete fields below the dotted line if applicable to the product you are enrolling in.

Group #	Subscriber's La	st Name	First Name	MI	SSN
	ional Dependent				
□ Dependent Child	I □Disabled Depe	ndent Child (Separa	ate application form required	d) □Other	
Last Name (if differen	it) Title	First Name	MI	Social Security Nu	mber
Gender assigned at [Gender identity (opt	birth: □Male □Fer ional): □Transgender M	nale <b>Birth</b> ale □Transgender F	ndate/_ Female □Non-binary □		er to self-describe:]
Is dependent a full-tim	e student over age 19?	□Yes □No Mari	ried? □Yes □No Expect	ted Graduation Date:	
If yes, please provide r Medicare Eligible □	=		Will de reason □Age 65+		after graduation? □Yes □No □End Stage Renal * Separate
Medicare Number (if appli	cable)	Part A Effective	Date: / /		form required
Primary Care Physician's L			Ob/Gyn's Last Name	First Name Zip Code	<del></del>
		· · · · · · · · · · · · · · · · · · ·	ate application form required	· · · · · · · · · · · · · · · · · · ·	
Look Blone of the difference	1) T:Us	- Final Name		Conial Conveits No	
Last Name (if differen	it) Title birth: □Male □Fen		MI ndate/	Social Security Nu	mber
					er to self-describe:
Is dependent a full-time	e student over age 19?	□Yes □No Marr	ried? □Ves □No Expect	ed Graduation Date:	/ /
			iled. Expect	ea Gradation Bate	- ′ ′
If yes, please provide r Medicare Eligible □\	name of college/universi 'es □No		•	pendent further education	after graduation? □Yes □No ]End Stage Renal * Separate
	'es □No	If yes, indicate r	Will de	pendent further education   Disability	after graduation? □Yes □No
Medicare Eligible □\	/es □No cable)	If yes, indicate r	Will de reason □Age 65+	pendent further education   Disability	after graduation? □Yes □No □End Stage Renal * Separate form ate: / /required
Medicare Eligible \(\sim\)  Medicare Number (if application of the primary Care Physician's L	cable)  ast Name  First Name	If yes, indicate r Part A Effective	Will de reason □Age 65+ Date: / /	pendent further education  Disability  Part B Effective Da  First Name  Zip Code	after graduation? □Yes □No □End Stage Renal * Separate form ate: / /required
Medicare Eligible \(\sim\)  Medicare Number (if application of the primary Care Physician's L	cable)  ast Name  First Name	If yes, indicate r Part A Effective	Will de reason □Age 65+  Date: / /  Ob/Gyn's Last Name	pendent further education  Disability  Part B Effective Da  First Name  Zip Code	after graduation? □Yes □No □End Stage Renal * Separate form ate: / /required
Medicare Eligible \(\sim\)  Medicare Number (if application of the primary Care Physician's L	res □No  cable)  ast Name First Name  ☐ □ Disabled Depe	If yes, indicate r Part A Effective	Will de reason □Age 65+  Date: / /  Ob/Gyn's Last Name	pendent further education  Disability  Part B Effective Da  First Name  Zip Code	after graduation? □Yes □No □End Stage Renal * Separate form ate: / /required
Medicare Eligible \( \text{N} \)  Medicare Number (if applied Primary Care Physician's L  \( \text{Dependent Child} \)  Last Name (if different Gender assigned at	res □No  cable)  ast Name First Name  d □Disabled Dependent)  Title	If yes, indicate r Part A Effective  Zip Code  Indent Child (Separate of the content of the cont	Will de reason	pendent further education  Disability  Part B Effective Da  First Name  Zip Code  Disability  Part B Effective Da  First Name  Zip Code  Social Security Nu	after graduation? □Yes □No □End Stage Renal * Separate form ate: / /required
Medicare Eligible \( \text{N} \)  Medicare Number (if applied Primary Care Physician's L. \( \text{Dependent Child} \)  Last Name (if different Gender assigned at [Gender identity (options)]	res \( \text{No} \)  ast Name \( \text{First Name} \)  I \( \text{Disabled Dependent} \)  at) \( \text{Title} \)  birth: \( \text{Male} \) \( \text{Fer} \)	If yes, indicate repart A Effective  Zip Code  Indent Child (Separate Name  First Name  Birth  ale   Transgender for the part of the part	Will de reason □ Age 65+  Date: / /  Ob/Gyn's Last Name  ate application form required  MI  hdate / Female □Non-binary □	pendent further education  Disability  Part B Effective Da  First Name  Zip Code  Disability  Part B Effective Da  First Name  Zip Code  Social Security Nu	after graduation? □Yes □No □End Stage Renal * Separate form ate: / / required   mber  er to self-describe:
Medicare Eligible \( \text{N} \)  Medicare Number (if applied Primary Care Physician's L  \( \text{Dependent Child} \)  Last Name (if different Gender assigned at [Gender identity (opplied identity (opplied identity)].	res \_No  ast Name First Name  d \_Disabled Depe  at) Title  birth: \_Male \_Fer  ational): \_Transgender M.  e student over age 19?  name of college/universi	If yes, indicate r Part A Effective  Zip Code  Indent Child (Separate of the content of the cont	Will de reason □Age 65+  Date: / /  Ob/Gyn's Last Name  ate application form required  MI  hdate / Female □Non-binary □  ried? □Yes □No Expect	Pendent further education Disability  Part B Effective Da  First Name Zip Code  Disability  Part B Effective Da  First Name Zip Code  Disability  Prefer not to say Prefer not to say  Prefer not to say  Prefer not to say	after graduation? □Yes □No □End Stage Renal * Separate form ate: / / required   mber  er to self-describe:
Medicare Eligible \( \text{N} \)  Medicare Number (if applied Primary Care Physician's L. \( \text{Dependent Child} \)  Last Name (if different Gender assigned at [Gender identity (opplied identity (opplied identity)]. Is dependent a full-time If yes, please provide in the provider identity (opplied identity).	res \( \text{No} \)  ast Name \( \text{First Name} \)  ast Name \( \text{First Name} \)  ast Name \( \text{Disabled Dependent} \)  at \( \text{Disabled Dependent} \)  at \( \text{Disabled Dependent} \)  birth: \( \text{Male} \)  at \( \text{Fermional} : \( \text{Transgender Mole student over age 19?} \)  at \( Parame of college/universion for the college of	If yes, indicate r Part A Effective  Zip Code  Indent Child (Separate of the content of the cont	Will de reason	Pendent further education Disability  Part B Effective Da  First Name Zip Code  Disability  Part B Effective Da  First Name Zip Code  Disability  Prefer not to say Prefer not to say  Prefer not to say  Prefer not to say	after graduation? □Yes □No □End Stage Renal * Separate form ate://required  mber  er to self-describe: after graduation? □Yes □No □End Stage Renal * Separate form
Medicare Eligible \( \text{N} \)  Medicare Number (if applied Primary Care Physician's L  Dependent Child Last Name (if different Gender assigned at [Gender identity (opten Is dependent a full-time If yes, please provide the Medicare Eligible \( \text{N} \)	res  No reable)  ast Name First Name  ast Name of College/university ast Name of College/university ast Name  ast Name First Name  ast	If yes, indicate r Part A Effective  Zip Code  Indent Child (Separate of the content of the cont	Will de reason	Pendent further education Disability Part B Effective Da First Name Zip Code Disability  Social Security Nu  Prefer not to say Prefer ded Graduation Date: Pendent further education Disability	after graduation? □Yes □No □End Stage Renal * Separate form ate: / / required  mber  er to self-describe: / after graduation? □Yes □No □End Stage Renal * Separate form form required

## Instructions for completing the Group Health Insurance Application/Change Form

## Section 1: Employer Group & Benefit Information

This section should be completed with your Group Administrator. Group Administrator's signature is required. Medical and/or dental group numbers and information must be populated. Select who you need coverage for on the medical and/or dental plan(s) and indicate the subscriber's status. Next, select the medical and/or dental plan(s) you are enrolling in. All products may not be applicable to your employer group. Please check with your Group Administrator.

### Section 2: Subscriber's Information

This section should be completed by the Subscriber. \*\*We are required to ask for your social security number in order to meet our reporting obligations under the Affordable Care Act. \* There is additional information needed if eligible for Medicare due to ESRD. Please contact your Group Administrator for the appropriate form.

**Gender and gender identity**: Excellus BlueCross BlueShield does not discriminate on the basis of gender identity, gender expression or behavior. In order to ensure that you are receiving access to high quality, affordable health care based on your individual needs, we ask that you consider completing this **optional gender identity section** of the application. Excellus BlueCross BlueShield will not limit coverage or impose any additional cost-sharing for any otherwise-covered services that are ordinarily available to individuals of one sex, to a transgender individual, based on the fact that an individual's sex assigned at birth, gender identity, gender expression or behavior or gender otherwise recorded is different from the gender for which health care services are ordinarily available.

## Section 3: Reason for enrollment or change

Select the box(es) that describe(s) the reason for this enrollment or change regarding health insurance coverage and include the date of the event. An event is a specific occurrence, due to change in status, marriage, divorce, birth or adoption, group's anniversary date, or rate change. Your request must be received within 30 days of the event date. Please see your Group Administrator for events that fall outside the 30-day period. You may be required to provide documentation of certain events.

## Section 4: Cancel Information - If canceling coverage, who are you canceling coverage for?

If you are canceling coverage, complete the appropriate section for who you are canceling. List the cancel code and enter the date(s) the coverage is to be canceled. List each applicable dependent to be canceled.

### Section 5: Information about who you would like coverage for (dependent information)

Please include information about all the people who you would like coverage for.

Use an additional application or addendum if more than three dependents need coverage.

If your dependents are Medicare eligible, complete the questions regarding Medicare coverage.

Qualified guidelines for coverage include:

- A legal spouse/domestic partner (An ex-spouse no longer qualifies as of the date court documents are stamped and filed with the county clerk)
- Must be under the eligible child age for your employer group including natural, adopted or stepchild(ren)
- Child(ren) Only coverage is available for children up to age 26 or 29 depending on the employer group coverage.
- There are additional eligibility requirements for dependents pending adoption, for which you are the legal guardian, and/or a disabled dependent who is over the maximum dependent age. Please contact your Group Administrator for the appropriate form.
- \*\*We are required to ask for your social security number in order to meet our reporting obligations under the Affordable Care Act.
- \* There is additional information needed if eligible for Medicare due to ESRD. Please contact your Group Administrator for the appropriate form.

A separate Adult Disabled Dependent application form is required for applicable dependents. Please contact your Group Administrator for the appropriate forms.

## Section 6: Other coverage information (Required)

Please include accurate information in this section. This could affect the processing of your application and/or claims.

## **Section 7: Release**

Subscriber signature and date are required in this section. The subscriber must sign the application prior to or within 30 days of the effective date or qualifying event date.

### **Notice of Nondiscrimination**

Our Health Plan complies with federal civil rights laws. We do not discriminate on the basis of race, color, national origin, age, disability, or sex. The Health Plan does not exclude people or treat them differently because of race, color, national origin, age, disability, or sex.

## The Health Plan:

- Provides free aids and services to people with disabilities to communicate effectively with us, such as:
  - Qualified sign language interpreters
  - o Written information in other formats (large print, audio, accessible electronic formats, other formats)
- Provides free language services to people whose primary language is not English, such
  - Qualified interpreters
  - o Information written in other languages

If you need these services and are a Child Health Plus or Managed Medicaid member, please call 1-800-650-4359. If you are an Essential Plan member, please call 1-877-626-9298. All others please call 1-800-499-1275.

If you believe that the Health Plan has failed to provide these services or discriminated in another way on the basis of race, color, national origin, age, disability, or sex, you can file a grievance with:

Advocacy Department

Attn: Civil Rights Coordinator

PO Box 4717

Syracuse, NY 13221

Telephone number: 1-800-614-6575

TTY number: 1-800-421-1220

Fax: 315-671-6656

You can file a grievance in person or by mail or fax. If you need help filing a grievance, the Health Plan's Civil Rights Coordinator is available to help you.

You can also file a civil rights complaint with the U.S. Department of Health and Human Services, Office for Civil Rights, electronically through the Office for Civil Rights Complaint Portal, available at https://ocrportal.hhs.gov/ocr/portal/lobby.jsf, or by mail or phone at:

U.S. Department of Health and Human Services 200 Independence Avenue, SW Room 509F, HHH Building Washington, D.C. 20201 1-800-368-1019, 800-537-7697 (TDD)

Complaint forms are available at <a href="http://www.hhs.gov/ocr/office/file/index.html">http://www.hhs.gov/ocr/office/file/index.html</a>.

Atención: Si habla español, contamos con ayuda gratuita de idiomas disponible para usted. Si usted es un asegurado de Child Health Plus o Managed Medicaid, llame al número 1-800-650-4359. Si usted es un asegurado de Essential Plan, llame al número 1-877-626-9298. Todos los demás pueden llamar al número 1-800-499-1275.

注意:如果您说中文,您可免费获得语言协助服务。如果您是 Child Health Plus 或 Managed Medicaid 会员,请拨打 1-800-650-4359。如果您是 Essential Plan 会员,请拨打 1-877-626-9298。如非上述会员,请您拨打 1-800-499-1275。

Внимание! Если ваш родной язык русский, вам могут быть предоставлены бесплатные переводческие услуги. Если вы являетесь участником программы Child Health Plus или Managed Medicaid, позвоните по телефону 1-800-650-4359. Если вы являетесь участником программы Essential Plan, позвоните по телефону 1-877-626-9298. Всех остальных просим звонить по телефону 1-800-499-1275.

Atansyon: Si ou pa pale Kreyòl Ayisyen, gen èd gratis nan lang ki disponib pou ou. Si ou se yon manm Child Health Plus oswa Managed Medicaid, tanpri rele nimewo 1-800-650-4359. Si ou se yon manm Essential Plan, tanpri rele nimewo 1-877-626-9298. Tout lòt moun yo, tanpri rele nimewo 1-800-499-1275.

알려드립니다: 한국어를 사용하시는 경우, 무료 언어 지원을 받으실 수 있습니다. Child Health Plus 또는 Managed Medicaid 회원이신 경우, 1-800-650-4359번으로 전화해 주십시오. Essential Plan 회원이신 경우, 1-877-626-9298번으로 전화해 주십시오. 기타의 경우 1-800-499-1275번으로 전화해 주십시오.

Attenzione: Se la vostra lingua parlata è l'italiano, potete usufruire di assistenza linguistica gratuita. Se siete iscritti a un programma Child Health Plus o Managed Medicaid, chiamate il numero 1-800-650-4359. Se siete iscritti a un programma Essential Plan, chiamate il numero 1-877-626-9298. In tutti gli altri casi, chiamate il numero 1-800-499-1275.

אויב אייך. אויב אייר רעדט אידיש, איז אומזיסטע שפראך הילף אוועילעבל פאר אייך. אויב אויפמערקזאם: אויב איר רעדט אידיש, איז אומזיסטע שפראך הילף אוועילעבל פאר אייך. אויב איר זענט א Child Health Plus ביטע רופט 1-877-626-9298. איר זענט אן Essential Plan איר זענט אן אלע אנדערע ביטע רופט 1-877-626-9298. 1-800-499-1275.

নজর দিন: যদি আপনি বাংলায় কথা বলেন ভাহলে আপনার জন্য বিনামূল্যের সাহায্য উপলভ্য রয়েছে। আপনি Child Health Plus বা Managed Medicaid এর সদস্য হলে অনুগ্রহ করে 1-800-650-4359 নম্বরে ফোন করুন। আপনি Essential Plan এর সদস্য হলে অনুগ্রহ করে 1-877-626-9298 নম্বরে ফোন করুন। অন্যান্য সমস্ত প্রশ্নের জন্য, অনুগ্রহ করে 1-800-499-1275 নম্বরে কল করুন।

Uwaga: jeśli mówisz po polsku, możesz skorzystać z bezpłatnej pomocy językowej. Jeśli jesteś członkiem ubezpieczenia Health Plus lub Managed Medicaid, zadzwoń pod nr 1-800-650-4359. Jeśli jesteś członkiem ubezpieczenia Essential Plan, zadzwoń pod nr 1-877-626-9298. Pozostałe osoby powinny dzwonić pod nr 1-800-499-1275.

Childتنبيه: إذا كنت تتحدث اللغة العربية، فإن المساعدة اللغوية المجانية متاحة لك. إذا كنت عضوًا في Health Plus ، يرجى الاتصال على الرقم 4359-650-650. إذا كنت عضوًا في Managed Medicaid أو Health Plus ، يرجى الاتصال على الرقم 9298-626-877-1. لجميع البرامج الأخرى، يرجى الاتصال على Essential Plan الرقم

Remarque: si vous parlez français, une assistance linguistique gratuite vous est proposée. Si vous êtes un membre du programme Child Health Plus ou Managed Medicaid, veuillez appeler le 1-800-650-4359. Si vous êtes un membre du programme Essential Plan, veuillez appeler le 1-877-626-9298. Si vous êtes dans une autre situation, veuillez appeler le 1-800-499-1275.

نوٹ: اگر آپ اردو بولتے ہیں تو آپ کے لیے مفت میں زبان کی مدد دستیاب ہے۔ اگر آپ ممبر ہیں تو براہ کرم 4359-650-650-1-800 پر کال کریں۔ اگر آپ Managed Medicaid یا Child Health Plus کے ممبر ہیں تو براہ کریم 9298-626-877-1 پر کال کریں۔ باقی سبھی لوگ براہ کرم -871-626-1275 800-499-1275 پر کال کریں۔

Paunawa: Kung nagsasalita ka ng Tagalog, may magagamit kang libreng tulong sa wika. Kung isa kang miyembro ng Child Health Plus o Managed Medicaid, mangyaring tumawag sa 1-800-650-4359. Kung isa kang miyembro ng Essential Plan, mangyaring tumawag sa 1-877-626-9298. Para sa lahat ng iba pa, mangyaring tumawag sa 1-800-499-1275.

Προσοχή: Αν μιλάτε Ελληνικά μπορούμε να σας προσφέρουμε βοήθεια στη γλώσσα σας δωρεάν. Αν είστε μέλος των προγραμμάτων Child Health Plus ή Managed Medicaid, καλέστε στο 1-800-650-4359. Αν είστε μέλος του προγράμματος Essential Plan, καλέστε στο 1-877-626-9298. Διαφορετικά, καλέστε στο 1-800-499-1275.

Vini re: Nëse flisni shqip, ju ofrohet ndihmë gjuhësore falas. Nëse jeni anëtar i "Child Health Plus" ose "Managed Medicaid", ju lutemi të telefononi numrin 1-800-650-4359. Nëse jeni anëtar i planit bazë, ju lutemi të telefononi numrin 1-877-626-9298. Të gjithë personave të tjerë iu lutemi që të telefonojnë numrin 1-800-499-1275.